



Class B Permit application for **National Night Out 2010 only!**

If you are completing this application for an event to be held on National Night Out, Tuesday, August 3, 2010, follow the instructions carefully. If you have questions not answered in these instructions, call the Community Service Unit at 651-266-5485, or Pam McCreary coordinator for National Night Out in Saint Paul at the Crime Prevention Unit 651-266-5455.

- There are **NO FEE'S** for the Class B Permit, barricades, or registration if the event is held on Tuesday, August 3, 2010.
- ALL Class B Permits **MUST** be notarized before being submitted - no exceptions! Most banks and many District Councils will notarize for free.
- ALL Class B Permits **MUST** have the signature of 60% of the neighbors in the area affected by barricades being in place. No exceptions!
- Class B Permits are to be mailed to or dropped off at:

**Saint Paul Police Department
Community Service Unit
367 Grove Street
Saint Paul, MN 55101**

CLASS B PERMIT APPLICATION FOR NATIONAL NIGHT OUT ONLY

****ALTERNATE PERMIT MAY BE ISSUED****

DEPARTMENT OF POLICE, Saint Paul, Minnesota

Community Services Unit

367 Grove Street, St. Paul, MN 55101

651-266-5485

Permit applications for National Night Out 2010 must be received at the Community Service Unit no later than Tuesday, July 27, 2010. There will be no exceptions.

THERE IS NO PERMIT OR BARRICADE FEE FOR NATIONAL NIGHT OUT EVENTS HELD ON AUGUST 3, 2010!

Name of event: _____

Day/Date of event: _____ Time: From: _____ to _____

Location of event: On (name of street or park)

Name of streets or avenues between your event location (i.e. Grove St between Olive & Lafayette)

Name & phone number of contact person:

Mailing address: _____ Zip: _____

Estimated number of participants: _____

Will one or more streets or alleys be closed for this event? Yes___ No___

NOTE If closures are requested, enclose a map/sketch indicating the areas/streets to be closed.

Barricades needed? Yes ___ No ___

If yes, Public Works will drop these off on or before National Night Out, August 3, 2010, and pick up the following business day. **Due to the high demand for barricades on National Night Out, Public Works may run short. You may improvise by using chairs, trash cans, saw horses, etc. This improvising is ONLY allowed on National Night Out. Vehicles are not allowed to be used as barricades!** For more information regarding barricades, contact Community Services Unit at 651-266-5485.

Parking meters need to be hooded for this event? Yes___ No___ **(FEES APPLIED)**

“No Parking” signs to be posted? Yes___ (Attach map) No___ **(FEES APPLIED)**

Will banners of any type be displayed? Yes___ No___ **IF YES THEY CANNOT BE ATTACHED TO ANY CITY PROPERTY SUCH AS LIGHT POLES, BENCHES, ETC.**

NO FIREWORKS of any kind are allowed during National Night Out.

AGREEMENT AND CERTIFICATION

IT IS HEREBY AGREED:

I. Agreement of Applicant(s): The applicant(s) agree to abide by all rules set forth below, together with all ordinances and other rules and regulations which may be imposed governing such activities.

II. Regulations of Use: By signing and presentation of this application, the signer(s) certify to the City of St. Paul that the following statements are true and correct and signer (s) agree to and will abide by the following:

A. Barricades: Barricades provided from the City or private vendor will be dropped off on one corner of the block. The applicant(s) will be responsible for placement, maintenance, and removal of the barricades. Barricades should be placed at both ends of the street during the public gathering. Homemade barricades may be used only on NNO when permits are granted and public works has run out of city barricades.

B. Traffic: The total roadway portion of the right-of-way shall not be blocked: at least a ten (10) foot aisle shall be kept open at all times to permit passage of vehicles of residents of the block and emergency or other authorized or necessary vehicles to enter and exit.

C. Surface of Street: No materials of any type (such as powder, sawdust, etc.) shall be placed on the public right-of-way which will create hazards.

D. Supervision: Applicant(s) shall maintain adult supervision at all times during this activity.

E. Clean Up: Applicant(s) shall provide trash receptacles to prevent as much littering as possible. Applicant(s) shall be responsible for the pick up or disposal of trash and garbage following the event. Such clean up shall be completed within twenty-four (24) hours after termination of the activity, but in no event later than midnight following the day of the public gathering. If the City is required to clean up, the permit holder will be billed for all costs!

F. Hours: Streets may not be barricaded prior to 8 a.m. nor later than 10 p.m. in any event.

G. Speakers: Sound systems/speakers may be used on National Night Out but no later than 10 p.m.

H. Accessibility: The event organizers are required to make reasonable accommodations for persons with disabilities at this event, for example, in the areas of parking, restroom facilities, curb ramps, and access to food and entertainment.

III. Indemnity Agreement: The applicant(s) agree to indemnify and hold harmless the City of Saint Paul, Minnesota, its agents and employees, from any and all claims, demands, actions or cause of action of whatsoever nature or character arising out of or by reason of the conduct of the public gathering in any respect, including costs, attorney's fees, expenses, etc., incurred in connection with the defense or settlement of any claims for injuries or damage resulting from or connected with this public gathering.

Signature of Applicant(s) -

Date: /2010

_____, being duly sworn, deposes and says upon oath that he/she has read the
(Print Name)

foregoing statement bearing his/her signature and knows the contents thereof, and that the same is true of his/her own knowledge except as to those matters therein stated upon information and belief and as to those matters he/she believes them to be true.

Subscribed and sworn to before me this _____ day of _____, 2010

Notary Public, _____ County, MN. My commission expires _____

PERMIT APPLICATION MUST BE SIGNED AND NOTARIZED

This petition MUST have the signature of 60% of the neighbors in the area to be included for barricades on the date of National Night Out!

PETITION

We, the undersigned, have no objection to _____
(Name of event or organization)

holding a public gathering on _____ between the hours of _____
(Date)

_____ and _____ at _____
(Location – Name of street, alley or park)

Between _____ and _____
(Street name) (Street name)

This street/alley _____ or _____ be closed for this public gathering.
(will) (will not)

[illegible]